

Q&A for the RFP: Community-Participatory Feasibility Assessment for Cancer Study, Flint, MI

This document provides answers to frequently asked questions regarding the Request for Proposals (RFP) for the Community-Participatory Feasibility Assessment for an Environmental Epidemiology Cancer Study in the City of Flint, Michigan.

To ensure that all applicants have equal access to important clarifications, this Q&A will be regularly updated. **Questions will continue to be received and answered through October 25, 2024**, at 5:00 PM EST. If you have any questions related to the RFP or the application process, please submit them via email to Katherine Chavez at kchavez@nmqf.org.

Please refer to this document for updates and check the website frequently for the latest answers and guidance. This is an important resource to help you navigate the RFP requirements and successfully submit your application.

Thank you for your participation and interest in this important initiative to improve public health outcomes in Flint, Michigan!

Is the LOI, Letter of Intent, required?

- No, the Letter of Intent (LOI) is **optional**. It is used to help NMQF anticipate the number of applications for evaluation purposes.

Thank you for delaying the deadline. Did you mean Letters of Support or Letters of Intent from both applicants and subawards?

- Both **Letters of Support (LOS)** and the **Letter of Intent (LOI)** are optional. LOI's should be submitted by October 20, 2024. LOS's or MOU's should be uploaded as an attachment with the application by the due date of November 15, 2024 at 11:59 PM EST. Applicants are encouraged to submit LOS's with their application to strengthen the proposal.

What is the end date of the grant?

- The estimated grant term is from **January 1, 2025**, to **September 30, 2026**, unless terminated, canceled, or extended.

Does the one applicant rule apply to subcontracts?

- The one applicant rule applies to the primary **applicant** (the lead Project Investigator or entity), not to subcontracts. However, subcontractors must also meet specific requirements, including submitting a budget and statement of work for services exceeding \$50,000.

Can you provide an updated timeline for deliverables based on the new due date of 11/15 and the anticipated award start date of January 1?

- In light of the new proposal due date of November 15, 2024, and the anticipated award start date of January 1, 2025, an updated timeline for deliverables will be issued. The timeline will reflect the new schedule for key milestones and submission deadlines for the project.

This updated timeline will be reflected in **Amendment 1** to the RFP. This amendment will be updated as the initial page 1 within the RFP PDF and available on the NMQF website by **October 18, 2024**.

If both us and our subawards have NICRA agreements, can we charge F&A on the F&A charged by the subaward, or must we exclude that from our calculation?

- We understand that applicants may have questions regarding the application of **Facilities and Administrative (F&A)** costs under NICRA agreements for both applicants and subawards.

NMQF and MDHHS are currently discussing this matter and will provide a detailed response by **October 20, 2024**. We encourage applicants to check back for updated guidance on how to apply NICRA rates to the F&A costs for both prime applicants and subawardees.

Do you have a sense as to when the updated RFP will be available?

- The RFP was released on September 23, 2024, and the link to the RFP on the website **will be updated with Amendment 1**, which includes the updated application due date, review period, anticipated award & start date, and updated deliverable timelines on the project website by **October 18, 2024**.

This document will be a living resource, with ongoing updates as more questions and answers are received until the specified deadline.

As you finalize your application, please ensure you have reviewed the latest updates, including the **Amendment 1** scheduled for release by **October 18, 2024**, and any Q&A responses provided through **October 25, 2024**. For further assistance or clarification, do not hesitate to reach out to **Katherine Chavez** at kchavez@nmqf.org.

We look forward to receiving your proposals and working together to advance health equity in Flint, Michigan. Thank you for your commitment to this important cause.